

Monona County Board of Health

MINUTES

 X Regular Meeting Special Meeting

September 18, 2017

5:30 p.m. – 7:30 p.m.

Onawa Public Library, 707 Iowa Ave., Onawa, IA 51040

BOH Members Present: Connie King, Vice-Chair; Mike Collison, Dr. Tracy Kahl, Scott North

BOH Members Absent: Kathleen Bonnes, Chair

MCPH Staff Present: Kristin Schmidt, Administrator; Danelle Riley, Asst. Administrator

Others Present: none

I. Call to Order, Introductions – Connie King, Acting Chair

II. Approval of Agenda for September 18, 2017

Mike Collison made a motion to approve the agenda for this meeting as presented. Scott North seconded. All in favor. Motion carried.

III. Approval of Minutes of the July 17, 2017 meeting

Mike Collison made a motion to approve the minutes of the July 17, 2017 meeting as presented. Connie King seconded. All in favor. Motion carried.

IV. Administrator Updates – Kristin Schmidt & Danelle Riley (informational only)**

Harvest Festival Event was September 8-9 in Onawa. Public health had an informational table where we handed out our service information including lead poisoning prevention, as well as helpful information about 1) eating on a budget, 2) making tasty nutritious snacks and 3) how to get more physical activity. A 5K run/walk and yoga activity was offered as an opportunity for increased physical activity for Monona County residents.

V. Environmental Health Program – Kristin Schmidt

a. FY17 Environmental Health Program Updates

This is an overview of FY17 for the Environmental Health program that shows: permits issued, tests completed, a breakdown of where time is being allocated, and revenue sources.

b. FY18 Grants to Counties Grant Contract

This grant has been awarded for the FY 17-18 fiscal year. It is used for: Training and supplies, Community education, Private well water testing, well and cistern plugging, and Septic system inspections.

Scott North made a motion to approve the FY18 Grants to Counties Contract. Connie King seconded. All in favor. Motion carried.

c. Mosquito Surveillance Grant Contract Amendment

This contract was originally for the months of July and August 2017 but this amendment extends the surveillance through August and September 2017. The goal of this surveillance is to find out the various mosquito species in Monona County and test the mosquito's for West Nile virus.

Mike Collison made a motion to approve the Mosquito Surveillance Grant Contract Amendment. Scott North seconded. All in favor. Motion carried.

d. Iowa Cancer Consortium Sun Safety Sunscreen Initiative Grant Final Report

This is the final report that gives an overview of our 'Safe Fun in the Sun' sunscreen campaign where we received 2 large bottles of sunscreen which we put into smaller bottles and distributed throughout the county at public swimming pools, golf courses, etc. It is estimated that approximately 300 – 400 people used our sunscreen. The goal of the campaign was to raise awareness of the importance of wearing sunscreen and to provide sunscreen where people may need it most.

VI. Learning for Life Program – Kristin Schmidt

- a. **New Learning for Life Parent Educator** – Our new Learning for Life Parent Educator, Sara Gualazzi, started Sept 5th. She previously worked for Lutheran Services of Iowa, out of Sioux City, where she was working to recruit, provide support, and license foster and adoptive families. We are thrilled to have her be a part of our team and feel that her experience and personality will be a great addition.
- b. **FY18 Early Childhood Iowa Grant Contract** – this grant has been awarded to us for the FY 17-18 Fiscal Year. It is used to fund a portion of our Learning for Life early childhood home visiting program.

Mike Collison made a motion to approve the FY 18 Early Childhood Iowa Grant Contract. Dr. Kahl seconded. All in favor. Motion carried.

c. FY18 Neighborhood Network Grant Application– Make a Meal Family Night Events

- i. We applied for a Neighborhood Network Grant to plan and host 3 Make a Meal Family Night events throughout the county. We recently learned that we were awarded this grant!
- ii. At the event, a facilitator will lead attendees step-by-step how to make a meal (we will be partnering with ISU Extension for them to provide a facilitator). The families will be able to help with cutting up the food and then they will follow the facilitator's instruction to make the meal with their family. The attendees will then be able to take this meal home with them to be heated for a future family meal.
- iii. A supper meal will be provided that the attendees will eat when they first arrive as well.
- iv. This event will teach attendees: how to make a nutritious meal on a budget, the importance of family meals, and how to involve the entire family in making a meal.
- v. Goals: reduce family stress and introduce families to more nutritious and healthy meals

Dr. Kahl made a motion to approve the FY 18 Neighborhood Network Grant Application. Connie King seconded. All in favor. Motion carried.

VII. FY18 Local Public Health Services Grant Success Story – Kristin Schmidt

One of our annual grant deliverables for this grant is to write a Board of Health success story to highlight how one or several of the 10 essential public health services that were achieved through one of our initiatives. This year our success story highlights planning and hosting the Nurtured Heart Approach community presentation event.

Mike Collison made a motion to approve the FY 18 Local Public Health Services Grant Success Story. Dr. Kahl seconded. All in favor. Motion carried.

VIII. Public Health Emergency Preparedness Program – Kristin Schmidt

Lynne Smith, Monona County Public Health Preparedness Manager, and Claudia Boss, Burgess Health Center Educator, have been working hard to prepare a Full Scale Emergency Exercise. The date will be Saturday, October 7, 2017. Many county organizations will be involved such as, Monona County Emergency Management Agency (EMA), Burgess Health Center, nursing homes, medical clinics, volunteer EMS, and volunteers who will be 'fake' patients and exercise evaluators. The goals of the exercise are to help our local emergency organizations practice and prepare for what we would do and how we would work with each other in the event of a real disaster.

IX. Childhood Lead Poisoning Prevention Program – Kristin Schmidt & Danelle Riley (action required)**

The IDPH Childhood Lead Poisoning Prevention Program Grant Contract for FY18 has been awarded to us again this year. MCPH is the fiscal agent for this grant and we provide some of the grant funds to Harrison, Shelby, Crawford and Cass counties so that all of our agencies can provide education and outreach to our communities and blood lead testing with case management of services for those children found to have high lead levels. Danelle Riley is the Certified Elevated Blood Lead Inspector/Risk Assessor for this grant. She steps in when a lead poisoning case is high to inspect the child's home and then work with the family to identify and repair the lead hazards in the home and property.

Connie King made a motion to approve the FY 18 Childhood Lead Poisoning Prevention Grant Contract. Mike Collison seconded. All in favor. Motion carried.

X. Nursing Program – Kristin Schmidt

a. FY18 Family Planning Grant Contract

Crawford County Health Department is the fiscal agent for the family planning contract. MCPH is a sub-contractor, meaning we provide the family planning services in Monona County and then get reimbursed, per the grant guidelines, from Crawford County.

Dr. Kahl made a motion to approve the FY 18 Family Planning Grant. Mike Collison seconded. All in favor. Motion carried.

b. FY18 Nursing Services School Contract

For the last several years we have had an agreement with West Monona School to provide crucial school nursing services when the school nurse is sick or has to be gone during a school day. Jessica Stangel, Public Health Nurse, provides this service. We get reimbursed for this service. This partnership has been working well. If Jessica has other pressing public health items going on, she lets the school know she can't help that day and the school makes other arrangements.

Mike Collison made a motion to approve the FY 18 Nursing Services School Contract. Scott North seconded. All in favor. Motion carried.

XI. Financial Reports – Danelle Riley

July 2017 Accounts Receivable and Reconciliation Report

The July Accounts Receivable and Reconciliation Reports were provided in written form and reviewed with the board.

Dr. Kahl made a motion to approve the July 2017 Accounts Receivable and Reconciliation Report. Mike Collison seconded. All in favor. Motion carried.

XII. Next Meeting: Proposed next meeting date is Monday, November 20, 2017 but may be changed due to the upcoming Thanksgiving holiday.

XIII. Adjournment: Meeting adjourned at 6:45 pm.

Respectfully submitted: *Danelle Riley*

Title: Administrative Assistant / Assistant Administrator