

Monona County Board of Health

MINUTES

X Regular Meeting ___ Special Meeting

March 20, 2017

5:30 p.m. – 7:30 p.m.

Onawa Public Library, 707 Iowa Ave., Onawa, IA 51040

BOH Members Present: Kathleen Bonnes, Chair; Connie King, Vice-Chair; Mike Collison, Dr. Tracy Kahl

BOH Members Absent: Mary Joan Dougherty

MCPH Staff Present: Kristin Schmidt, Administrator; Danelle Riley, Asst. Administrator

Others Present: Kim Fineran, Crawford County Public Health Administrator; Diane Anderson, IDPH, RCHC

I. Call to Order, Introductions – Kathleen Bonnes, Chair

II. Approval of Agenda for March 20, 2017

Mike Collison made a motion to approve the agenda for this meeting with no change.

Connie King seconded. All in favor. Motion carried.

III. Approval of Minutes of the January 9, 2017 meeting

Connie King made a motion to approve the minutes of the January 9, 2017.

Kathleen Bonnes seconded. All in favor. Motion carried.

IV. HCCMS Health Services Planning Discussion – Kim Fineran, Crawford County Public Health Administrator
Kim explained that the renewal application for IDPH Family Planning (FP) Grant for our 5 counties is due 3/30/17 and the IDPH Maternal Child Adolescent Health (MCAH) Grant application is due 5/4/17. If there are any changes the board would like to make to the services provided she would be glad to discuss them at this time. The FP Program, I-Smile program, Child Care Nurse Consultant (CCNC), and the 1st Five Healthy Mental Development Initiative are service programs that are conducted under these two grants. Kim provided each of the board members with a written report showing statistics on the services provided since October 2016 and program and staff updates to the various services.

(Crawford County Public Health holds these contracts for the Harrison, Cass, Crawford, Monona, & Shelby (HCCMS) Family Health Services Area. Some services are sub-contracted to the local public health to provide the service in their own county and some services are provided by the Crawford County Public Health staff for the partnering county depending on the needs of each local public health agency.)

V. Administrator Updates – Kristin Schmidt (informational only)

a. Monona County Wellness Coalition Update

- i. Live Healthy Iowa 10-Week Wellness Challenge Update. 190 people who live or work in Monona County are participating in the 10 Week Wellness Challenge this year; currently as of the 9th week of the challenge, 435 pounds have been lost and 236,017 activity minutes have been documented for those participants.
- ii. Live Healthy Iowa 5K/1K Walk – April 8, 2017. The Monona County Wellness Coalition is helping to put on this wellness run/walk. Several other towns throughout Iowa are also putting on this Live Healthy Iowa wellness run/walk this day.
- iii. West Monona Wellness Committee Invitation – West Monona Superintendent, Lyle Schwartz, invited/requested Kristin sit on the West Monona Wellness Committee and she has accepted. The committee's initial task is to review the current wellness policy and then to recommend future goals. This will be a great way to partner with the school and help them set the school's wellness goals.

- b. **Board of Health Member Resignation** – Mary Joan Dougherty has resigned from the Board of Health. She apologized for missing so many meetings and said that her personal and work life have changed a lot since she got on the board. Kristin let the members know about Iowa’s Gender Balance Law with regard to BOH members and also the desire to have members that live in different parts of the county. Diane Anderson, IDPH-RCHC, stated the BOH/BOS have 90 days to try to fill the vacancy with a candidate that would make a gender balance and if, after making a good faith effort, one cannot be found then any gender can be appointed. She also commented that the board would benefit from having another member who is in health care or a health care related field such as, a dentist, pharmacist, eye doctor, or even a veterinarian with all of the emerging zoonotic diseases.
- c. **Neighborhood Networking Grant – Nurtured Heart Approach Community Event – April 27, 2017.** The agency applied for this grant to put on a Nurtured Heart Approach training for daycare providers, parents, grandparents, foster families, medical providers, teachers, service organization staff, etc. The event is Thursday, April 27th from 5:30 – 8:30 pm at the West Monona Elementary School. A meal, childcare, and a door prize will be provided.
- d. **Onawa Water Fluoridation Update** - Jen Macke, I-Smile Coordinator, and Kristin Schmidt met with the Onawa City Council on 2/28 and presented information regarding the health benefits of reintroducing fluoride back into Onawa’s water supply. The council members stated that they thought the naturally occurring level was 0.6mg/L when they made the decision to discontinue adding fluoride, not 0.4mg/L. It was decided that the Mayor and city council would wait to receive the most current fluoride testing level results before they decide how to move forward.

VI. Immunization Program Updates

- a. **FY17-18 Immunization Services Grant Application** – Kristin Schmidt
We have re-applied for this grant which will be for the period of April 1, 2017 to June 30, 2018. The agency uses this grant to provide immunization services to children and adolescents in under-immunized populations. **Dr. Kahl made a motion to approve the FY 17-18 Immunization Program Grant Application. Connie King seconded. All in favor. Motion carried.**
- b. **Vaccines For Children Program Compliance Site-Visit** (informational only). We are a Vaccines For Children (VFC) provider, therefore we receive the vaccines at no cost. A recent compliance visit by the IDPH Immunization Program staff showed that our processes and documentation were compliant with state regulations. As a reminder, we only give immunizations to children that meet these criteria:
 - Under age 19
 - Medicaid eligible, uninsured or underinsured
 - Child is not already a patient of a Burgess VFC clinic

VII. Local Public Health Services Grant Update – Kristin Schmidt

- a. **FY17 Local Public Health Services Grant Contract Amendment** (informational only). Due to the state budget shortfall this fiscal year, we received a 3% cut to our current grant funding making our grant contract \$38,983 instead of \$40,190.
- b. **FY17 End of Year Performance Measure Report – Success Story** (action required). One of our annual grant deliverables is to write a Board of Health success story to highlight how one or several of the 10 essential public health services were achieved through one of our initiatives. Our success story highlights the formation and projects that the Board of Health has worked on with the Monona County Wellness Coalition. **Connie King made a motion to approve the FY 17-18 End of year Performance Measure Report. Dr. Kahl seconded. All in favor. Motion carried.**
- c. **FY18 Local Public Health Services Grant Application** (action required). We have re-applied for this grant for the grant period of July 1, 2017 to June 30, 2017. The proposed budget at the time of the application was \$41,159. We use this grant to provide the following services:
 - Infectious Disease Surveillance
 - Collaborate with community partners to assist with identifying and addressing public health issues
 - Provide public health education on various topics at community events
 - Connecting people with resources in our communities
 - Board of Health Support

Dr. Kahl made a motion to approve the FY18 Local Public Health Services Grant Application. Mike Collision seconded. All in favor. Motion carried.

VIII. Childhood Lead Poisoning Prevention Program Grant Update – Kristin Schmidt (informational only)
FY17 Childhood Lead Poisoning Prevention Program Grant Amendment Due to the state budget shortfall this fiscal year, we received a 3.86% cut to our current grant funding making our grant contract \$9,957 instead of \$10,357.

IX. School Mentoring Program Discussion – Kathy Bonnes & Kristin Schmidt (informational only)
West Monona currently has a mentoring program in place called, “Check and Connect”. They would love for more people to get involved and would love it if public health and the board of health could help to promote it. The program includes:

- A training at AEA / background checks
- The mentor has access to behavior reports
- They need the mentor to come consistently (ideally a couple of times a week)
- Activities: reading to the student, eating lunch with the student, etc.

X. Financial Reports – Danelle Riley (action required)

- a. November 2016 Accounts Receivable and Reconciliation Report
- b. December 2016 Accounts Receivable and Reconciliation Report
- c. January 2017 Accounts Receivable and Reconciliation Report

The November, December, and January Accounts Receivable and Reconciliation Reports were provided in written form and Danelle Riley read the January report orally.

Dr. Kahl made a motion to accept the financial reports as presented. Connie King seconded. All in favor. Motion carried.

XI. Next Meeting: Proposed next meeting date is Monday, May 15, 2017

XII. Adjournment - Meeting adjourned at 7:19 pm.

Respectfully submitted: *Danelle Riley*
Title: Administrative Assistant / Assistant Administrator

3/31/17