

Monona County Board of Health Meeting Agenda & Minutes

| | |
|----------------------------|---|
| Meeting Room | Monona County Supervisors Board Room |
| Date | February 26, 2013 |
| Time | 4:45 p.m. |
| Meeting Facilitator | Ken Johnson |
| Meeting Attendees | Kathleen Bonnes, Chair, Dr. Mary Groda-Lewis, Teresa Butler, Eugene Hamman, Ken Johnson, MCPH |

Agenda / Meeting Minutes

| | Topics | Action Points | Owner |
|---|---|--|--|
| 1 | <p>Monona County LPHSC Performance Measures: Review of the completion & submission of an IDPH required written report that addresses monitoring and progress in achieving health improvement goals and strategies that have occurred since the completion of the Community Health Needs Assessment (CHNA) and Community Health Improvement Plan (CHIP) submitted to IDPH in February 2011.</p> | <p>Dr. Mary Groda-Lewis made a motion to approve; Teresa Butler seconded. Motion approved. Ken will submit the report to IDPH.</p> | <p>Board of Health & Administrator</p> |
| 2 | <p>Chap. 80 – 641: 83.3 (2) – Contractor Assurance Audit: Deficient and/or in need of updating:</p> <ul style="list-style-type: none"> • Iowa Code 69.16A (gender balanced / unbiased selection tool) – Effective 1/12/2012 – Required by Iowa Boards of Health – Board Members reviewed a tool developed by Ken to help ensure compliance • Delegation authority and responsibility for agency administration • Quality Improvement Plan | <ol style="list-style-type: none"> 1. Reviewed with Board Members – Required compliance elements of the contractor assurance were completed & submitted to Diane K. Anderson, IDPH Regional Consultant on 3/1/2013. 2. Policy change signatory required of Board Chair | <p>Board of Health & Administrator</p> |

| | | | |
|---|---|--|---------------------------------|
| | <ul style="list-style-type: none"> • Administrator & RN Job Descriptions • Administrative Policies and Procedures | | |
| 3 | Election / Renewal of 2013 Board of Health Officers | Kathleen Bonnes elected to Chair; Eugene Hamman elected to Vice-Chair; Dr. Mary Groda-Lewis elected to Medical Officer for a new 3-year term. | Board of Health & Administrator |
| 4 | 2013-2016 Monona County Public Health Strategic Plan | Reviewed - Dr. Mary Groda-Lewis made a motion to approve; Teresa Butler seconded. Motion approved. Ken will work with community health system & community health improvement coalition for the purpose of aligning & prioritizing goals and objectives | Board of Health & Administrator |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |