

**MONONA COUNTY BOARD OF HEALTH    Date: May 23, 2011**

Meeting called By	Kathleen Bonnes, Chair				
Type of Meeting	<input checked="" type="checkbox"/> Regular <input type="checkbox"/> Special Session <input type="checkbox"/> Telephone Conference				
Email Notifications					
Facilitator	June DeLashmutt, Adm.				
Note Taker Signature	Danelle Riley				
Resource Persons	Diane Anderson, IDPH-RCHC, Sandy Bubke, Environmental Health Officer, Danelle Riley, Adm. Asst.				
Attendees	Kathleen Bonnes, Chair	Lorna McNeil, Vice Chair	Teresa Butler	V. Eugene Hamman	
Visitors that added to discussion Only	Jim Jensen, Monona County Board of Supervisors				

**Meeting Agenda Topics**

Topic	The March 14, 2011 meeting minutes.
Discussion or changes	The members have read the minutes prior to meeting.
Moved By	Teresa Butler moved to accept the minutes as written.
Seconded By	Lorna McNeil

Topic	Strategic Planning: Transition option for agency
Presenter	June DeLashmutt
Discussion	June presented the board with several options for the transition of the agency to IDPH Standards.
Conclusions	Need to form hiring committee to review administrator applications received and choose those applicants they wish to interview. Need to meet as soon as possible.
Action Taken	Formed hiring committee composed of two board of health members and one board of supervisor member. Diane Anderson, RCHC, will attend and assist.
Responsible Person	Teresa Butler, V. Eugene Hamman, Jim Jensen
Deadline	Hiring Committee members will set meeting date as soon as possible. The Board of Supervisors will need to vote on the appointment of Jim Jensen to this committee.
Moved By	Lorna McNeil moved to form a hiring committee with two Monona County Board of Health members and one member of the Monona County Board of Supervisor.
Seconded By	V. Eugene Hamman

Topic	Community Needs Assessment & Health Improvement Plan (CHNA & HIP)
Presenter	June DeLashmutt
Discussion	A hard copy of the CHNA & HIP for Monona County 2010-11 was given to each board of health member. June pointed out some of the highlights.
Action Taken	No action taken.

Topic	Public Health Bio-Disaster Preparedness Program: Report on Iowa Regional Alliance Preparedness Sustainability Plan.
Presenter	June DeLashmutt
Discussion	Reviewed the plan with the board members.
Action Taken	No action taken.

Topic	Environmental Health: Septic Pump Contract
Presenter	Sandy Bubke
Discussion	Monona County only has one septic pumper business for Environmental Health Officer to inspect.
Action Taken	Septic Pump Contract approved.
Moved By	Lorna McNeil moved to approve the Septic Pump Contract as written.
Seconded By	Teresa Butler

Topic	Financial Reports
Presenter	Danelle Riley
Action Taken	Postponed until next regular meeting due to this meeting running so late.

Topic	IDPH Local Public Health Services Contract (IDPH-LPHSC): FY11 Contract Amendment #1 & Performance Measure, use of incentive funds
Presenter	June DeLashmutt & Danelle Riley
Discussion	It was explained that 1.94% of the original 3% hold for the Local Board of Health allocation was released but none of the 3% hold for the Home Care Aide and Public Health Nursing funds are being released. The board members discussed how the incentive funds received for completing the FY11 Performance Measure will be used.
Responsible Person	Danelle Riley
Moved By	Lorna McNeil made a motion to have the chair person affix her signature to FY11 LPHSC Amendment #1 and to use the Incentive funds for home care Skilled Nursing visits or Home Care Aide service hours not otherwise reimbursed.
Seconded By	V. Eugene Hamman

Topic	IDPH LPHSC: Iowa House File 467 Div IV, Miscellaneous provision
Presenter	June DeLashmutt & Diane Anderson
Discussion	Diane and June explained that the Iowa legislature has changed this provision to read that only local boards of health can be awarded the Healthy Aging and Essential Public Health Services grant funds.
Action Taken	No action taken.

Topic	IDPH-LPHSC: Revision of Home Care Sliding Fee
Presenter	June DeLashmutt
Action Taken	Action postponed until further notice due this meeting running so late.

Topic	Learning For Life/Early Childhood: FY12 Application & Report on Childhood Obesity Prevention
Presenter	June DeLashmutt
Discussion	June informed the board that the FY12 Application for funding for early childhood services has been submitted to the HMS Early Childhood Iowa Board. There was a short discussion of the “Kiddie Olympics” Childhood Obesity Prevention Activity.
Action Taken	No action taken

Topic	HCCMS Family Services Quarterly Report
Presenter	June DeLashmutt
Discussion	Board members have reviewed the report sent by Kim Fineran.
Action Taken	No action taken.

Topic	Burgess Health Center Report, “Got 2 Move”
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Presenter	June DeLashmutt
Discussion	Board members have reviewed the flyer from Burgess
Action Taken	No action taken.

Topic	Essential Services Table
Presenter	June DeLashmutt
Discussion	Board members received copy of the final Essential Services Table for FY11.
Action Taken	No action taken.

Topic	Next Meeting Date.
Discussion	Next meeting will be hiring meeting. Date will be set after Hiring Committee decides what applicants they will interview.
Action Taken	No action taken.